

Sir/Madam,

The Academic Committee had decided that a Biographical Profile regarding Scientific and Technical achievements of persons from the rural area, particularly from the Jat Community should be prepared by the Surajmal Memorial Educational Society.

I have been given the responsibility by the Academic Committee to compile the information / data for preparation of the Biography. Therefore, I request your good self to kindly help in the collection of the required information / data of the persons and their scientific / technical achievements. This Biography will highlight not only the persons but also our Community and Society in public.

A draft format for biographical profile is attached for your kind reference.

Kindly forward / send, the information / data in this regard at the following address :

**H.No. 29, Block A, Sector -19, Dwarka, New Delhi – 110 075**

**Email : [crrit.secretary@gmail.com](mailto:crrit.secretary@gmail.com)**

**Mobile No. 9911123576**

Thanking you and looking forward to your kind cooperation in this regard.

Yours sincerely,

(S.S. Solanki)

## **DRAFT FORMAT FOR BIOGRAPHICAL PROFILE**

1. Name :
2. Present Address:
3. Email & Contact No. :
4. Date & Place of Birth :
5. Educational Qualification :
6. Field of Specialization :
7. Positions Held :
8. Membership of Academic and Scientific Societies :
9. Honours and Awards :
- 10 Membership Advisory Committees, if any ?
- 11 Invited Lectures :
- 12 Member of Editorial Committee / Boards :
- 13 Author of the Books and Proceedings :
- 14 Research Publications :
- 15 Social Activities :
- 16 Any Other information which you like to include :